

## GENERAL REGULATIONS FOR GRADUATE STUDIES

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## 2.6 Decisions on Admissions

All decisions on graduate admissions are made by the AVP REGS, upon the recommendation from a Graduate Program Committee. These decisions may be appealed to the Senate Graduate Studies Committee by an applicant or a Graduate Program Committee. The decision of the Senate Graduate Studies Committee is final.

## 2.7 Conditional Admission

Conditional admission may be offered to an applicant who demonstrates that they are substantially ready to undertake a program but who has not completed all admission requirements as stated in 2.2 at the time of application. An offer of conditional admission will specify the remaining requirements to be met and a limited time period within which the requirements must be met. Normally the requirements must be fulfilled either prior to registering in the program, or within the first semester of registration. In either case below applicants with a GPA of less than 2.75 will not be considered for conditional admission without a written rationale from the relevant department or school requesting an exception.

- a) In the case of an applicant who has completed the degree required for admission to the graduate program, but whose academic average (GPA) is below the minimum required for admission to that program, an offer of conditional admission will specify the graduate courses that the applicant must complete, and the grades that are expected in order to be granted regular admission. These courses must be completed no later than the end of the second term of enrolment. Graduate courses taken while admitted conditionally may be applied to the student's







## 7. EXAMINATION OF A MAJOR PAPER

The term major paper refers to all capstone projects (e.g., major papers, extended essays, or other projects) that form a requirement, other than the graduate thesis, for fulfillment of a graduate degree.

### 7.1 Examining Committee

Each candidate in a program with a major paper shall be examined by an examining committee comprised of:

- a) The student's supervisor
- b) A second reviewer (maybe 2<sup>nd</sup> reader, 2<sup>nd</sup> supervisory internal or external reviewer)
- c) The GPC Chair

### 7.2 Oral Presentation as a part of Examination

If the student's program has an oral presentation as part of their examination, preparation for the oral presentation takes place after the student has successfully passed the evaluation of their major paper.

The candidate's supervisor shall make a recommendation to the AVP REGS concerning the date, place, and time of the oral presentation and the name of the external or internal evaluator, as stipulated by the program. This information will be submitted for approval to the AVP REGS.

The Chair of the Graduate Program Committee will ensure that a copy of the major paper, project, or extended essays received by the evaluator will in advance of the oral presentation at least one week before the date of the oral presentation.

### 7.3 Outcomes of Examination

The possible outcomes are:

1. the major paper may be passed as submitted
- 2.





application, or where immediate commercial publication is anticipated. No extensions to this time limit will be permitted. At the time of defense, a project, extended essay or thesis withholding document requesting and authorizing such delay shall be signed by the student, the supervisor, and the AVP REGS. The official copies of the major paper or thesis and all pertinent forms shall be deposited in the library along with the withholding document. A copy of the thesis shall not be sent to The Library and Archives of Canada during the restricted period, but the abstract of the thesis shall be sent within the period of restriction duly noted.

Under exceptional circumstances, portions of a major paper or thesis may be withheld from the reference copy of the document that is made available to faculty members and students. This procedure must be authorized by the AVP REGS well before the distribution of the document. The AVP REGS must ensure that only the most confidential material is withheld from the document, and that the overall integrity of the document is preserved.

#### 10.5 Publication of the Thesis by the Student

None of the clauses above preclude the student from publishing the project, extended essay or thesis in any form at any time.

### 11. MAXIMUM TIME FOR COMPLETION OF THE REQUIREMENTS FOR THE DEGREE

The maximum times for completion given below are not intended to be the normal times for completion. They are intended to take into account a wide variety of extraordinary circumstances and events that may delay completion. Individual departments/schools may specify their expectations of normal degree completion times as a guide to determining whether a student's progress is satisfactory.

All requirements of the master's degree must be completed within seven years of initial enrolment as a master's student.

### 12. AWARD OF THE DEGREE

#### 12.1 Application for Graduation